

IN THE COURT OF COMMON PLEAS OF _____ COUNTY, PENNSYLVANIA

CIVIL ACTION

| | | |
|-----------|---|-----------|
| _____ | : | |
| Plaintiff | : | |
| | : | |
| | : | No. _____ |
| vs. | : | |
| | : | |
| _____ | : | |
| Defendant | : | |

**AFFIDAVIT OF SERVICE BY MAIL
Pursuant to Pa. R.C.P. 1930.4**

I. On _____, (date documents mailed) I _____, Plaintiff in the within action, mailed a copy of the:

___ **Divorce:** Divorce Complaint, Notice to Defend and Claim Rights, and Notice of Availability of Counseling

___ **Custody:** Custody Complaint, Notice to Defend, and Criminal Record / Abuse History Verification

to the Defendant by Certified Mail, Return Receipt Requested, Deliver to Addressee Only and regular mail, at Defendant's last known address, as indicated on the attached mailing receipt.

2. On _____, (date of defendant's signature on green return card), Defendant received the aforesaid Complaint. The mailing receipt and return receipt card evidencing the same are attached hereto and made a part hereof.

I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____

Plaintiff's Signature